

## Shady Creek Cabin Counselor Job Description

### Description of Duties:

Under the direction of the Shady Creek staff, supervise 7 - 10 fifth and sixth grade students both in the cabin, on the trail, in the dining hall, and at various evening activities. Implement appropriate cabin activities, alert Shady Creek staff to potential problems or unsafe situations. Participate fully in all Shady Creek activities as a positive role model. Uphold the Shady Creek rules and disciplinary policy. Assist and support all Shady Creek staff and classroom teachers.

### Minimum Qualifications:

Currently enrolled as a junior or senior in high school; must be in good academic standing with no disciplinary record; must be a good role model; must be able to accompany students on rough trails and steep inclines with irregular and slippery surfaces.

### Skills Required:

Have high energy level; positive and cooperative attitude; willingness to learn and work with others; good communication skills.

## Shady Creek Cabin Counselor Responsibility Contract

**Please initial the following statements and sign the document in the appropriate place.**

I understand my primary responsibility as a Shady Creek Cabin Counselor is the emotional well being and safety of the children in my care. As a positive role model for the sixth grade students, I will exhibit good manners, attention to instruction, enthusiasm for activities and consideration of others and my environment. \_\_\_\_\_

I understand that the Shady Creek staff will handle discipline situations with students. I must never physically or verbally abuse a child by hitting, pushing, grabbing, or yelling, etc. \_\_\_\_\_

I will remain with the children unless it is my specified time off. I will report all injuries, illnesses, and potentially dangerous or volatile situations. \_\_\_\_\_

Understanding that the children are easily influenced, I will protect them from foul language and unwholesome or frightening stories, discussions, activities and or ridicule. No uncomplimentary remarks about race, religion, sex, or sexual orientation will be tolerated in my student groups. \_\_\_\_\_

I agree to refrain from any dress, speech, or actions which could be construed as "gang-related." I agree to alter my dress or appearance should it prove to be offensive or have negative implications in working with the children. \_\_\_\_\_

I agree to not discuss, nor answer questions, about my personal life. I also agree not to share or discuss personal information such as phone numbers, email addresses, websites, etc. \_\_\_\_\_

I agree that while at Shady Creek I will not bring or use tobacco products, alcohol, or illegal drugs. \_\_\_\_\_

I understand for my protection, I should not touch children. \_\_\_\_\_

If I have any difficulties, I agree to ask the Shady Creek staff to help me. \_\_\_\_\_

I understand that any infraction of the above statements can result in my immediate dismissal. \_\_\_\_\_

I have read the Shady Creek Cabin Counselor Responsibility Contract and understanding everything above.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Signature

*I understand if my child violates any of the above statements, they are subject to immediate dismissal and I will immediately transport them from Shady Creek to home.*

\_\_\_\_\_  
Parent's Signature